

**Appendix 3: Under 6 years of Age Sign In and Sign Out Form/ Nursery
Single Use Attendance Form** (last revised April, 2013)

Grace Bible Chapel Program _____

Day__ **Month**__ **Year**_____

		Sign In	Sign Out
Printed First and Last Name of Child		Printed Full Name of Parent or Guardian and Signature	Printed Full Name of Parent or Guardian and Signature
First Name	Surname	Printed: Signature:	Printed: Signature:
First Name	Surname	Printed: Signature:	Printed: Signature:
First Name	Surname	Printed: Signature:	Printed: Signature:
First Name	Surname	Printed: Signature:	Printed: Signature:
First Name	Surname	Printed: Signature:	Printed: Signature:
First Name	Surname	Printed: Signature:	Printed: Signature:
First Name	Surname	Printed: Signature:	Printed: Signature:
First Name	Surname	Printed: Signature:	Printed: Signature:
First Name	Surname	Printed: Signature:	Printed: Signature:

Volunteers 1. _____ 2. _____
 3. _____ 4. _____
 5. _____ 6. _____

To coordinator for filing. The information collected on this form is filed in order to satisfy the requirements of the Grace Bible Chapel Prevention and Reporting of Child Abuse Operational Procedure Manual.